

Cairnryan Community Council Privacy Policy

Our contact details

Name: Cairnryan Community Council

Address: Claddy House Cottage, Cairnryan, DG9 8QX

E-mail: ccc@cairnryan.info

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, username and email details)
- Optional information including location and social media identifiers.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Email addresses are collected to allow user requested notifications to be sent.
- Locations are optionally stored solely if the user wishes to disclose location on their profile.
- Social Media links are optionally stored solely if the user wishes to disclose these on their profile.

We use the information that you have given us in order to send out any required warnings of inappropriate comments/behaviour, and advise all users of important updates and changes.

We do not share this information unless legally required, for example if requested by the Police.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting admin@cairnryan.info.

(b) We have a contractual obligation.

(c) We have a legal obligation.

(d) We have a vital interest.

(e) We need it to perform a public task.

(f) We have a legitimate interest.

How we store your personal information

Your information is securely stored.

We keep your email address and user name whilst you remain a registered user. Should you end your registration on the site, your personal data will be deleted along with your registration. Any personal data that is disclosed within a post on the site will remain until the post is optionally deleted by the poster. It is strongly advised that no personal data is included in public posts, and most commonly this will be obscured or deleted by the site administrator.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at admin@cairnryan.info if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at admin@cairnryan.info.

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>